



**Meeting Minutes**  
**Board of Directors Meeting**  
**Tuesday, August 21, 2012**  
**Location: RA – Lynchburg, VA**

**Attendees: Jim Talian, Matt Pillow, Kelly Cole, Keith Thompson, Tommy Hammock**

**Business:**

1. Lynchburg Branch Bylaws were discussed and ratified.
2. New Officers:
  - President - Matt Pillow
  - Vice President - Keith Thompson
  - Treasurer – Kelly Cole
  - Secretary – Tommy Hammock
3. Discussion of the upcoming events and social gatherings and developed the following tentative schedule:
  - September 18, 2012 – Lunch Social – Big Lick’s
  - September – Webinar – Date TBD
  - October – Snow Flex Tour – Date TBD
  - December – VMI Pizza Party – Date TBD
  - Crozet Trail or High Bridge Trail Visit – Date TBD
  - Additional Webinars – 1 per month – TBD
  - Decided that lunch social should have a fee \$5.00 per member. The balance would be covered with Branch funds.
4. Discussed the need for the Secretary to obtain a debit card for the Branch account. Voted and passed.
5. All in attendance agreed that the Branch website was a good idea and that the cost was worth the benefit.
6. Matt Pillow will attend the Presidents and Governors Forum. Jim Talian offered to attend if Matt had a conflict with the date.
7. Decided that the board will meet quarterly.

**Action Items:**

Jim Talian – Look into Crozet Trail or High Bridge Trail visit.

Matt Pillow – Schedule Snow Flex Tour and VMI pizza party in December.

Keith Thompson – Set up September webinars and website

Kelly Cole – Obtain debit card for Branch account. Reserve venue for September lunch social and set up guest speaker – J.P. Morris TBD.

Tommy Hammock – Prepare and distribute meeting minutes.