



Meeting Minutes
Board of Directors Meeting
Monday, January 9, 2012
Location: Waterstone – Lynchburg, VA

Attendees: Jim Talian, Matt Pillow, Kelly Cole, Keith Thompson

Business:

1. Brief review of current financials
 - Current account balance = \$7,899.75
2. Discussion of upcoming branch events:
 - Discussed upcoming social event schedule and assigned coordination responsibilities for each and determined ASCE sponsorship (if any).
 - A. March 15th – Griffin Pipe Tour – Jim Talian
 - B. April 19th – Lunch Social (Robin Alexander) – Kelly Cole - ASCE members receive \$10 discount.
 - C. May 17th - Smith Mountain Lake Dam Tour – Matt Pillow
 - D. June – Potential lunch presentation: City of Lynchburg Midtown Connector – Jim Talian
 - Decided to add an ASCE sponsored bowling event in February. ASCE members receive 2 free games. Tentatively scheduled for Feb 16th 5:30.
 - Discussed the branch hosting ASCE webinars in a central location to provide low cost PDH opportunities to the local engineering community. Decided to have a minimum of 2 sessions from March –May. Subjects to be determined. Chapter will provide webinar and lunch.
 - Decided to sponsor a May pizza party at VMI to support student members.
3. Discussed the development of bylaws to regulate branch procedures. Keith Thompson will develop draft copy to circulate to Board for comment and modification. Official vote to ratify at next quarterly meeting.
4. Next board meeting – April 12th 12:30, Location – TBD
5. Discussed awarding a scholarship to a student in the Branch region. Board agreed that it is a good idea but will require additional research and discussion. Will discuss in greater detail at a later date.

Action Items:

Jim Talian – Look into available ASCE webinar topics to host, Make personal invitations to upcoming ASCE Events, Make arrangements for March Griffin Pipe Tour, Make arrangements for future City of Lynchburg Midtown Connector presentation

Matt Pillow – Look into available ASCE webinar topics to host, Make personal invitations to upcoming ASCE Events, Contact VMI to provide pizza party for engineering students, Make arrangements for May SML Dam tour

Keith Thompson – Develop draft Branch Bylaws, Look into available ASCE webinar topics to host, Make personal invitations to upcoming ASCE Events, Send invitation for upcoming Snowflex event, research scholarship requirements

Kelly Cole – Look into available ASCE webinar topics to host, Make personal invitations to upcoming ASCE Events, Make arrangements for ASCE Bowling event, Make arrangements for April lunch social, Contact Snowflex to verify date of upcoming event